



Greenwood County, SC

Job Description

FLSA: Non-Exempt	Exemption: N/A (Unique and specific examples may alter this designation. Affected employees will be notified by their supervisors).
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Class Title: Senior Paramedic	Department: EMS Operations
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Pay Grade: 115	Revised: 7/1/15
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General Description

The purpose of this class within the organization is to respond to emergency calls; assesses the condition of patients; makes decisions regarding proper courses of action. Performs South Carolina approved Paramedic skills. Provides basic, intermediate and advanced life support treatment to patients; transports to appropriate medical facility.

Works under general supervision, independently developing work methods and sequences.

Duties and Responsibilities

The functions listed below are those that represent the majority of the time spent working in this class. Management may assign additional functions related to the type of work of the class as necessary.

Essential Functions:

Conducts CPR, cardiac monitoring, medication calculation and administration, splint applications, wound treatments, controls bleeding, monitors and relays vital signs.

Administers oxygen and IV therapy, sterile suctioning, intubation, gastric lavage, defibrillation, ECG monitoring and the management of cardiac arrest and severe trauma patients.

Operates an ambulance, rescue truck and a wide variety of medical and rescue equipment, in accordance with established local medical protocol, policies, and procedures.

Extricates victims from wreckage as necessary.

Additional Duties:

Operates radio communications with dispatch center, hospital personnel and other public safety agencies to receive and to transmit instructions involving patient care.

Provides instructions to first responders and bystanders in the use of first aid equipment.

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Determines the need for back-up assistance.

Replenishes inventory of truck, equipment and building.

Transports patients to other facilities and home.

Trains new employees, including newly certified paramedics and assists Training Coordinator as necessary.

Performs related work as assigned

Responsibilities, Requirements and Impacts

Data Responsibility:

Data Responsibility refers to information, knowledge, and conceptions obtained by observation, investigation, interpretation, visualization, and mental creation. Data are intangible and include numbers, words, symbols, ideas, concepts, and oral verbalizations.

Copies, transcribes, enters or posts data or information.

People Responsibility:

People include co-workers, workers in other areas or agencies and the general public.

Speaks with or signals to people to convey or exchange information of a general nature.

Asset Responsibility:

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Assets responsibility refers to the responsibility for achieving economies or preventing loss within the organization.

Requires some responsibility for achieving minor economies and/or preventing minor losses through the handling of or accounting for materials, supplies or small amounts of money.





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Mathematical Requirements:

Mathematics requires the use of symbols, numbers and formulas to solve mathematical problems.

Uses addition and subtraction, multiplication and division and/or calculates ratios, rates and percentages.

Communications Requirements:

Communications involves the ability to read, write, and speak.

Reads technical instructions, procedures manuals and charts to solve practical problems, such as assembly instruction for tools, routine office equipment operating instructions, and methods and procedures for investigations and in drawing and layout work; composes routine reports and specialized reports, forms, and business letters, with proper format; speaks compound sentences using normal grammar and word form.

Judgment Requirements:

Judgment requirements refer to the frequency and complexity of judgments and decisions given the stability of the work environments, the nature and type of guidance, and the breadth of impact of the judgments and decisions.

Responsible for guiding others, requiring frequent decisions, affecting the individual, co-workers and others who depend on the service or product; works in a somewhat fluid environment with rules and procedures, but many variations from the routine.

Complexity of Work:

Complexity addresses the analysis, initiative, ingenuity, concentration and creativity, required by the job and the presence of any unusual pressures present in the job.





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Performs skilled work involving rules/systems with almost constant problem solving; requires normal attention with short periods of concentration for accurate results and occasional exposure to unusual pressure.

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Impact of Errors:

Impact of errors refers to consequences such as damage to equipment and property, loss of data, exposure of the organization to legal liability, and injury or death for individuals.

The impact of errors is moderately serious – affects work unit and may affect other units or citizens or loss of life could occur but probability is low.

Physical Demands:

Physical demands refer to the requirements for physical exertion and coordination of limb and body movement.

Performs very heavy work that involves constantly lifting, shoveling, and carrying 50 to 75 pounds on a regular and recurring basis and exerting 100 pounds of force on a frequent basis.

Equipment Usage:

Equipment usage involves responsibility for materials, machines, tools, equipment, work aids, and products.

Handles or uses machines, tools, equipment or work aids involving some latitude for judgment regarding attainment of a standard or in selecting appropriate items.

Unavoidable Hazards:

Unavoidable hazards refer to the job conditions that may lead to injury or health hazards even though precautions have been taken.

Involves routine and frequent exposure to radiation; disease/pathogens.

Safety of Others:

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*Safety of others refers to the level of responsibility for the safety of others, either inherent in the job or to ensure the safety of the general public. **(Does not include safety of subordinates).***

Requires responsibility for the safety and health of others and for occasional enforcement of the laws and standards of public health and safety.

Minimum Education and Experience Requirements:

Requires an Associate's Degree or experience and/or courses/training equivalent to completion of one year of college in paramedic training, including training/education in PEPP/PALS, PHTLS/ITLS, AMLS, EVOC, Confined Space and Hazardous Materials or an equivalent to.

Requires two (2) years paramedic experience OR an equivalent combination of education, training and experience.

Special Certifications and Licenses:

South Carolina Paramedic Certification; instructor certification in CPR, ACLS and SC DHEC IST instructor certification.

Valid South Carolina Driver's License

Certifications in ACLS, PALS or PEPP, PHTLS, AMLS and CPR or an equivalent to.

Americans with Disabilities Act Compliance

Greenwood County is an Equal Opportunity Employer. ADA requires Greenwood County to provide adequate accommodations to qualified persons with disabilities. Prospective and current employees are encouraged to discuss ADA accommodations with management.

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